



Specific Delivery requirements for Ecolab / ESSERS Barcelona, ES.

ECOLAB c/o H.Essers, La Granada del Penedés (Barcelona) 08792

1. Safety

All drivers will be required to comply with Ecolab safety policy and procedures. Site rules must be always obeyed.

The following standards are established and maintained at all warehousing facilities and apply strictly to all employees, contractors, and visitors.

At a minimum, the following Personal Protective Equipment must be worn:

- High visibility clothing
- Long sleeved shirts (desired)
- Full leg pants (desired)
- Safety shoes (desired)

All visitors must comply with the below safety requirements:

- NO alcohol
- NO smoking (including the use of electronic cigarettes)
- The floor of the truck must allow a 'safe access' for all elements for the loading / unloading operation.
- All drivers must report to reception their arrival
- Dock were to place the truck will be communicated to the driver as soon as the information will be known.
- Before the loading / unloading tasks trailer wheels will be chocked, the engine switched off and the brakes applied
- Pedestrians should use the pedestrian crossing
- If there has been a potential movement of the cargo during the trip that would conditionate the unload of the cargo, it should be communicated at the reception desk

- If there is a known leakage of part of the cargo, it should be communicated at the reception desk
- Access to the warehouse is forbidden
- Access to changing room, bathroom and toilet is granted
- Access to vending machines is granted

2. Cargo related topics:

Cargo placement:

- IBC's must be loaded with the faucet pointing towards the closest lateral side of the truck
- All pallets must be loaded with ADR pictograms and labels pointing towards the back of the truck
- References, quantities, and net weight must be visible on the packaging and matching with the ones on the paperwork. Gross weight must be informed on the paperwork as well.
- Cargo must be palletized.

3. On site

Booking should be requested on the following addresses:

ecolabequipo@essers.com
bookingbarcelona@ecolab.com
oriol.ramio@ecolab.com

Mandatory information required when booking in:

- Ecolab Delivery number(s)
- Number of pallets
- Name and Contact details of person booking in (email signature)
- Carrier
- You will be issued a timed booking slot
- All deliveries must arrive with the correct delivery documents

Failure to follow the booking-in procedure may result in a delay in off-loading or the vehicle being turned away. If a delay is known in advance can be communicated to the addresses below to facilitate the operations at the warehouse.

ecolabequipo@essers.com
bookingbarcelona@ecolab.com
oriol.ramio@ecolab.com

Loading carriers will have to proof that the following documents are in force

ADR driving license

Vehicle technical inspection certificate

4. Invoicing process

All invoices/credit notes related to Ecolab Logistics Spain of cargos unloaded on the stated warehouse must accomplish the following points:

Customer details: ECOLAB EUROPE GmbH
 7 Richtistrasse 8304 Wallisellen – Switzerland
 VAT - CH680594

Invoices to be send to: AP-Documents.ES@ecolab.com

Ecolab Delivery number(s) for each single trip must be informed on the invoice
The following reference must be added to the header of the invoice: EIN20308335

Invoice related queries: AP-Service.ES@ecolab.com